



Landings Architectural Approval Request

Homeowner's name: _____ E-mail: _____
Address: _____ Phone: _____ Date: _____

Complete this Landings Architectural Request form and return it along with all attachments to an HOA board member or email pictures/PDFs of required documents to the president at: AvonLakeLandingsHOA@gmail.com (Please note that your improvements may require an Avon Lake building permit. If so, include proof of such permit along with this form.)

Check the appropriate box describing project type:

- | | |
|--|--|
| <input type="checkbox"/> Paint color change
(ex: body, trim, door etc.) | <input type="checkbox"/> Free-standing structure
(ex. Shed, fence, pergola, play set) |
| <input type="checkbox"/> Front or garage door
(Include style and color) | <input type="checkbox"/> Roofing |
| <input type="checkbox"/> Siding change | <input type="checkbox"/> Patio, porch, walkway, or deck
(Include dimensions, materials, and colors) |
| <input type="checkbox"/> Driveway alteration | <input type="checkbox"/> Pool or hot tub |
| <input type="checkbox"/> Flagpole | <input type="checkbox"/> WINDOWS (Include style, color, and any
proposed accessories) |
| <input type="checkbox"/> Addition/Renovation* | |

*Include information on siding material and color, window and/or door placement, shape, and color along with information needed below.

- **NOTE:** If the homeowner is replacing the current feature with an identical product, no approval is necessary.
- This list is not meant to be exclusive. Any architectural change made to the exterior of your home on your property must be cleared with the Board.
- Along with this application include a drawing (to scale) for all approvals except paint color change, siding change, roofing, or replacement windows.
- If a color change is requested, enclose a sample of the new color

General description of work to be performed: Include dimensions, shapes, colors and locations. Please attach a sketch, photograph or sales brochure illustrations of desired addition and/or modifications.

Please sign below: I have read the Landings Homeowners Covenants and Restrictions document regarding this request prior to submitting it. (A copy of it is available at: www.AvonLakeLandingsHOA.org on the home page.) I understand that the Board needs to approve all major changes to my property prior to my making them. I also realize that the city should approve necessary changes prior to my seeking approval from the Board. I am also aware that I, as the homeowner, will assume responsibility for all future maintenance of this addition or improvement.

I certify that all materials submitted in this application are true and correct. I understand and agree that no work may be performed prior to or in deviation from the terms of a written approval letter submitted to the Landings Homeowners Board. I agree to be bound by the Landings Homeowner Covenants and Restrictions document.

Homeowner Signature

Date

Received Date: _____ Approved _____ Not Approved _____

Board Members involved: _____

Notice given: _____ (Only 3 Board members signatures needed for approval)